



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 23, 2024</b>
<b>Presented By:</b>	<b>Landon Driedger, Agricultural Fieldman</b>
<b>Title:</b>	<b>Soil Feasibility Study for Irrigable Lands Request for Proposal Awarding (Handout)</b>

**BACKGROUND / PROPOSAL:**

Administration opened and reviewed the submissions for the Soil Feasibility Study for Irrigable Lands Request for Proposal on September 20, 2024 at 10:00 a.m. no members of the public were present.

**MOTION 24-09-614      MOVED** by Councillor Peters

That administration be authorized to open and review the Soil Feasibility Study for Irrigable Lands Request for Proposals on September 20, 2024 and bring back a recommendation to the September 23, 2024 Regular Council Meeting for awarding.

**CARRIED**

Two submissions were received and opened.

**Envelope 1**

<b>Proponent</b>	<b>Qualifying Documents</b>
Paragon Soil & Environmental Consulting Inc	All required documents included.
Soil & Forestry Consulting	All required documents included.

**Envelope 2**

<b>Proponent</b>	<b>Price per Quarter Section</b>	<b>Price for documentation and report summary</b>
Paragon Soil & Environmental Consulting Inc	\$617.79	\$39, 275
Soil & Forestry Consulting	\$2750.0	\$40, 200

**Author:**   C. Sarapuk        **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

Administration reviewed proponents' resumes and scored as follows;

Evaluation Criteria	Mark (%)	Points Available	Soil & Forestry Consulting	Paragon Soil & Environmental Consulting Inc.
Project Team/Expertise in Irrigation	30%	30	30	30
Knowledge of Region	30%	30	21	24
Proposal Cost	40%	40	12	28
<b>Total Points Available</b>	100%	100	63	82

**OPTIONS & BENEFITS:**

To award or re advertise.

**COSTS & SOURCE OF FUNDING:**

\$87,132.60 from the Small Communities Opportunity Program grant funding.  
 \$9,681.40 from the General Operating Budget.

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

Policy FIN025 Purchasing Authority Directive and Tendering Process.

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the Soil Feasibility Study for Irrigable Lands Request for Proposal be awarded to the highest scoring qualified proponent, while staying within budget.

Author: C. Sarapuk      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_